

Position/Purpose Description

Position Title: Catchment Manager

Reporting Manager: LYW Programmes Manager

Direct Reports: N/A

Position Location: Porirua region, New Zealand

Position Type: Fulltime (40hrs p/w)

About Us

Established in April 2009, the Sustainable Coastlines Charitable Trust is a multi award-winning New Zealand charity that exists to connect people to nature and inspire change. Our long-term, shared vision is to restore the mauri of our moana and our mission is to support local communities around Aotearoa to prevent litter and restore waterways. We want to see beautiful beaches / oneone kōrekoreko, healthy waters / waiora and inspired people / tāngata whakaohoho. We believe we can be part of a solution, working with local communities, government and business across Aotearoa and the world.

The Role

First and foremost, your responsibility is to manage the delivery of all components of the Love Your Water programme, in conjunction with colleagues and local community groups in Porirua, and to excel in the achievement of programme impacts and sponsor deliverables within budget constraints. You are responsible for ensuring our Love Your Water programme meets best practice standards in this catchment. Success in your role looks like a professional and well run Love Your Water programme, strong community engagement and happy sponsors and partners.

Working with the support and guidance of our Programme Manager, the Catchment Manager will facilitate Sustainable Coastlines' involvement in Te Awarua-o-Porirua (Porirua Riparian Management Programme). Focusing on the “on-the-ground” components of our Love Your Water mahi, the role focuses on developing and delivering community engagement, community/school planting and education days and assisting in citizen science monitoring of the awa. This includes but is not limited to: school education and events, corporate events, sponsor projects, monitoring and evaluation and training and support of schools and other community groups.

This position will require specialisation within the Love Your Water space with the expectation that our planting, maintenance and monitoring projects are always working to best practice. All our mahi is conducted with well established collaborations with local community groups and mana whenua, so strong engagement skills are needed. There will be an expectation to support the delivery of other Sustainable Coastlines programmes in the catchment, such as Love Your Coast and Litter Intelligence, when and where necessary, with regular travel between Wellington and Porirua and some travel to other parts of Aotearoa when needed. The position will require you to attend events at weekends a number of times during the year.

Personal Attributes

- Creativity and strong problem-solving skills with the ability to think on your feet.
- A growth mindset and a commitment to learning.
- Level headedness and a good sense of organisation.
- A commitment to the mission, vision and values of Sustainable Coastlines and a strong connection to the ocean.
- An enthusiastic interpersonal style that fosters great relationships with colleagues and external partners.
- Confidence in presenting and talking with large groups and building relationships with a range of stakeholders, including community groups and mana whenua.
- Ability and desire to travel domestically and be on the road on a regular basis.
- Initiative to manage workload remotely
- A commitment to communicating clearly and collaboratively on shared projects and events with close colleagues

Skills & Experience

- Community engagement proficiency (at least 2 years experience), with a knack for building deep, lasting relationships.
- Industry experience and knowledge about community-led waterway restoration projects (at least 2 years).
- A good understanding of te ao māori and at least level 1 te reo competency.
- Ability to plan events and manage budgets, with a proven track record of successfully delivering and reporting on community projects within budget constraints.
- Strong written and verbal communication skills.
- Demonstrated experience in using digital tools for planning, reporting and communicating.
- Proven success in the planning, and/or delivery of educational activities and programmes.

Values Alignment

Our core values at SC are:

- Respect indigenous wisdom - We're better collaborators by increasing our understanding of Te Tiriti o Waitangi, tikanga, te reo, and te ao māori.
- Create the high five effect - We motivate people through passion, fun, positivity and a sense of achievement.
- Together is better - We're caring, collaborative, diverse and inclusive.
- Strive for brilliance - We focus on high quality solutions with measurable impacts.

Come join our whanau to support communities to restore waterways and prevent litter. We need a passionate person who loves our waterways and coastlines, and cares about the communities around them. Being familiar with te ao and te reo would definitely be a plus. If you want to work in an exciting, inclusive, fast-paced non-profit, then we'd love to hear from you.

How to Apply

Email your CV and cover letter to Dan Downing: dan@sustainablecoastlines.org by 21st May 2022.